



How to Change Personal Information on MyTMC

This tutorial will show you how to change personal info on mytmu

Contents

Go to mytmu.thomasmore.edu	2
Login and click on your user profile and my profile & settings.....	3
Under about me you can update your preferred and legal name.	4
Under contact information you can update your phone number email address and home address.....	5

If you need any assistance, please contact the IT Helpdesk in one of the following ways. Browse to www.helpdesk.thomasmore.edu, call 859-344-3646, email helpdeskticket@thomasmore.edu, or stop by the Computer Center on the lower level of the administration building.

Go to mytmu.thomasmore.edu

The screenshot shows the mytmu.thomasmore.edu website. At the top, there is a navigation bar with the university logo and links for Home, Calendars, Resources, and IT Services. Below the navigation bar, there is a login section with fields for Username and Password, and a Login button. The main content area is divided into several sections: MyTMU, Canvas Login, Welcome, and Calendar. The Canvas Login section features the Canvas logo and a link to login. The Welcome section provides instructions on how to access MyTMU portal resources and lists contact information for the IT Helpdesk. The Calendar section displays a list of events for the month of April 2020, including Writer's Table, CM Men's and Women's Groups, and Trivia.

mytmu.thomasmore.edu/CS/

Username Password Login

THOMAS MORE UNIVERSITY

Home Calendars Resources IT Services

You are here: Home > Welcome

MyTMU


Welcome

Quick Links

- Canvas
- Email
- TMU Homepage
- Student Life
- TMU Policies
- Saints Community Standards

MyTMU

Canvas Login

 canvas log in

[Click here to login to Canvas.](#)

Student Hotline: +1-855-572-9552

Faculty Hotline: +1-833-400-5568

Welcome

Please log in using your Thomas More username and password above to access MyTMU portal resources. If you have any difficulties accessing the site, please request support by:

- browsing to <http://helpdesk.thomasmore.edu>
- emailing helpdeskticket@thomasmore.edu
- calling 859-344-3646
- or stopping by the help desk inside the computer center on the lower level of the main administration building

Calendar

[View full calendar](#)

April 27 — May 27, 2020

Mon, Apr 27th

12:15 pm - 1:05 pm [Writer's Table with TMU Artist-in-Residence Dick Hague | "Finale"](#) - at Chancellor's Room

5:30 pm - 7:30 pm [CM Men's and Women's Groups](#) - at Mary, Seat of Wisdom Chapel

6:00 pm - 7:30 pm [Trivia](#)

Tue, Apr 28th

1:00 pm - 3:00 pm [Eucharistic Adoration](#) - at Mary, Seat of Wisdom Chapel

Wed, Apr 29th

5:15 pm - 6:45 pm [Carmous Ministry Dance Essentials Class](#)

[+12 more...](#)

Announcements

You have no incoming announcements.

[Show All Announcements](#)







If you need any assistance, please contact the IT Helpdesk in one of the following ways. Browse to www.helpdesk.thomasmore.edu, call 859-344-3646, email helpdeskticket@thomasmore.edu, or stop by the Computer Center on the lower level of the administration building.

Login and click on your user profile and my profile & settings

The screenshot shows the MyTMU portal interface. At the top, there is a navigation bar with the Thomas More University logo and links for Home, Calendars, Advising, Student Services, Resources, IT Services, Administrator, and My Pages. Below this, a user profile dropdown menu is visible, containing the text "Welcome back David Walker Gray", a link for "My profile & settings", and a "Logout" button. The main content area is divided into sections: "MyTMU" with a "Welcome" message, "Canvas Login" with a "Canvas log in" button and contact information for Student and Faculty Hotlines, "Welcome" with instructions on how to log in and a list of troubleshooting steps, "Calendar" with a "View full calendar" link and a list of events for April 27 to May 27, 2020, and "Announcements" with a "Show All Announcements" link. The footer contains "About us" and "Contact us" links, and a version number "Powered by jenzabar. v3.2.2".

If you need any assistance, please contact the IT Helpdesk in one of the following ways. Browse to www.helpdesk.thomasmore.edu, call 859-344-3646, email helpdeskticket@thomasmore.edu, or stop by the Computer Center on the lower level of the administration building.

Under about me you can update your preferred and legal name this will take a few days to change after hitting save.

 My profile	About me
About me	About me contains personal information and a photo. Some or all of this information may be updated.
Contact information	
Academic information	My photo  You can select where this photo appears on the Password & Privacy page.
Employment information	
 Settings	About me  Any updates to this information will need a couple days to process.
Password & privacy	Username: dwgray37
My info card	Preferred name  This is the name that we will refer to you as whenever possible as an institution, and should be what you are most comfortable being referred to as.
	Legal name  This is your legally identifying name. We will only refer to you by or print this on documents when required to do so for legal reasons. Updates to this name (if allowed) will take time to process and may require additional forms or paperwork to be submitted before they are processed and changed. This screen will not reflect any changes until processing of those changes is complete.

If you need any assistance, please contact the IT Helpdesk in one of the following ways. Browse to www.helpdesk.thomasmore.edu, call 859-344-3646, email helpdeskticket@thomasmore.edu, or stop by the Computer Center on the lower level of the administration building.






Under contact information you can update your phone number email address and home address this will take a few days to change after hitting save.

You are here: [My profile and settings](#) > Contact information

My profile and settings

My profile and settings - David Walker Gray.ID #00000329318

My profile and settings allows you to view and update information specific to you and your account.

 My profile	Contact information
About me	Contact information allows you to manage ways we may contact you, including via phone call, SMS or email.
Contact information	Mobile notifications: See notifications on your phone's home screen. You can turn these on and off from within the app.
Academic information	Desktop notifications  See notifications in the corner of your computer screen, even when MyTMU is closed.
Employment information	Phone numbers  Manage your phone numbers.
Settings	Email addresses  Manage your email addresses.
Password & privacy	Addresses  Manage your addresses.
My info card	

Save [Cancel](#)

If you need any assistance, please contact the IT Helpdesk in one of the following ways. Browse to www.helpdesk.thomasmore.edu, call 859-344-3646, email helpdeskticket@thomasmore.edu, or stop by the Computer Center on the lower level of the administration building.